

South Staffordshire and District Beekeepers Association



Minutes of the Committee meeting held on Wednesday 16th June 2021 via [Zoom Meeting](#) videoconference at 7.30 pm

	Action																																																				
1. Present: Alan Greenman (Chair), Dayna White, Ed Bennett, Russell Barlow, Stuart Roberts.																																																					
2. Apologies: Clive Stewart, Claire George, Jo Berriman & Julie Hamer.																																																					
3. Minutes of the last meeting: Ratified.																																																					
<p>4. Matters arising or items not on the Agenda</p> <p>4.1: Trevor Smith resignation: Trevor has resigned from the Committee and Apiary Co-ordinator role. He will continue to support this year's education programme. Trevor's communication is to be sent to all committee members for info. We thank Trevor for all work done and request transfer of information and reports w.r.t. the Apiary and BBKA examinations, to enable others to continue this.</p> <p>4.2: Specification for replacement shed – two types of shed are being investigated; lap and tongue and groove. The latter is preferred. The Committee agreed to buy a replacement shed, including a base to put it on.</p> <p>4.3: Marquee – The Committee agreed to buy the same as existing 8m x 4m.</p>	<p>Alan</p> <p>Alan</p> <p>Alan</p>																																																				
<p>5. Review of Previous Committee Meeting Actions</p> <p>5.1: Outstanding actions were reviewed; 9 remain open.</p> <table border="1" style="margin-left: 40px;"> <thead> <tr> <th rowspan="2">Count of Actions</th> <th colspan="4">Months Open</th> <th rowspan="2">Grand Total</th> </tr> <tr> <th>1</th> <th>3</th> <th>4</th> <th>5</th> </tr> </thead> <tbody> <tr> <td>Committee Area</td> <td>1</td> <td>1</td> <td></td> <td></td> <td>2</td> </tr> <tr> <td>Communications</td> <td>1</td> <td></td> <td></td> <td></td> <td>1</td> </tr> <tr> <td>Education</td> <td></td> <td></td> <td></td> <td></td> <td>1</td> </tr> <tr> <td>H&S</td> <td></td> <td>1</td> <td></td> <td>1</td> <td>2</td> </tr> <tr> <td>Membership</td> <td></td> <td></td> <td>2</td> <td>1</td> <td>3</td> </tr> <tr> <td>Treasurer</td> <td>1</td> <td></td> <td></td> <td></td> <td>1</td> </tr> <tr> <td>Grand Total</td> <td>3</td> <td>2</td> <td>2</td> <td>2</td> <td>9</td> </tr> </tbody> </table> <p>5.2: Actions raised in May '21: 4 of 7 were closed – Well done Committee!</p>	Count of Actions	Months Open				Grand Total	1	3	4	5	Committee Area	1	1			2	Communications	1				1	Education					1	H&S		1		1	2	Membership			2	1	3	Treasurer	1				1	Grand Total	3	2	2	2	9	
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<p>6. Constitution Review including life memberships</p> <p>Review of Criterion re nomination of new honorary life time members – see previous minutes for clause extract.</p> <p>Discussion deferred to allow all committee members to participate.</p>																																																					

<p>7. Event Co-ordinator's update</p> <p>7.1: The club has no Events Co-ordinator and currently no events plan.</p> <p>7.2: There is some hesitancy to plan physical events with current restrictions and uncertainty, and in particular with member appetite to attend events; It was proposed to plan a simple BBQ to test this. It is hoped that this would be attractive to Beginners currently attending Shugborough. Established members would be welcome and indeed encouraged to attend, if they felt comfortable to do so, to greet our new beekeepers.</p> <p>7.3: Post Meeting Note: BBQ on 21st August at Hilton Green.</p> <p>7.4: The committee agreed to postpone this year's honey show till next year.</p>	
<p>8. Apiary Co-ordinator's update - Alan</p> <p>8.1: No formal report was available. Hives at the apiary are being regular inspected with beginner assistance and no issues reported.</p> <p>8.2: Alan to Chair Apiary Work Group in interim.</p>	
<p>9. Quartermaster's update</p> <p>9.1: A quotation for honey jars has been received. The committee agreed to buy a single pallet of 1 lb jars and a mixed pallet of ½ lb and 12 oz.</p> <p>9.2: Ambrosia we have a full stock, but need a new supplier for the autumn.</p> <p>9.3: The club is to buy 30 club caps to sell to members.</p> <p>9.4: Queen marking pens to be purchased when Dayna receives her bank card.</p> <p>9.5: A trolley to move the generator is proposed to be purchased.</p> <p>9.6: The National Trust is to be approached for provision of an electric supply point.</p> <p>9.7: Chippings for the apiary are also being sought.</p>	<p>Alan</p> <p>Alan</p>
<p>10. Communications update (including Website & Newsletter)</p> <p>10.1: Beginners Feedback– Beginners Map request and Whats-App group creation This was considered however due to GDPR and the administrative burden it was decided that it was best for beginners to organise this for themselves. The beginners were placed in groups, with their nearest neighbours.</p> <p>10.2: Hilton Green Feedback from recent Engagement There was a constructive meeting with the HG Directors. It is felt that we could make more of the facility. We would like to understand the status of the apiaries colonies and include their activities in the newsletter.</p>	<p>Alan</p>

<p>10.3: Feedback from Comms meeting At the last meeting the webmaster was absent. It was felt that the website was very important and needed to be made current. Proposals to simplify the website are to be prepared.</p> <p>10.4: Website – Calendar Dates – A simple single page view of the club’s year is needed and is to be added to the website.</p>	Ed
<p>11. Correspondence – 4 items received. 2 from BBKA – Responded to in green</p> <p>May 24th LS 2021-05-24 Presidents News - June 2021 – forward to members.</p> <p>28th LS 2021-05-28 Safeguarding and Equality, Diversity & Inclusiveness Policies – Russell kindly offered to Review these and determine if we also need to make changes.</p> <p>June 1st eR2 - Alternative mailshot selection - facility not used by the club.</p> <p>16th Wheelchair Accessibility query – Unfortunately access to Shugborough is not considered to be DDA compliant. The enquirer is to be offered a site visit prior to joining – Russell to investigate ways that an accessible route could be made; thought to be prohibitively expensive. The issue is to be brought to the National Trust’s attention.</p>	Russell Russell Alan
<p>12. A.O.B. Stuart proposed successful BBKA candidates be re-imbursed their exam fee to encourage exam taking. Other associations reportedly doing this include Worcester and Solihull. A written proposal is to be prepared for consideration.</p>	Stuart
<p>13. Date of next meeting: 21st July Committee Members are to be canvassed individually at the next meeting w.r.t. a future physical meeting location.</p>	