

# South Staffordshire & District Beekeepers Association Membership Information 2020



Please keep this sheet for reference.

Renewing members, please complete your application by **31st January 2020** to maintain insurance cover for your bees.

For further information, Paul Twibill can be contacted on **01902 752136** or by email: [paultwibill@blueyonder.co.uk](mailto:paultwibill@blueyonder.co.uk)

## Membership Information

The Association has five types of membership. Please select the appropriate type for your needs.

- Members with bees will wish to be **Registered** members. This includes insurance for up to 3 colonies.  
\*For those with more than three colonies see table below for the additional premiums.
- If their partner wishes to be covered by third party insurance against claims because they are involved with bees, then **Partner** membership is appropriate. Please put their name and details on the form. Please note partner members must reside at the same address as a registered member. BDI is not included or required for partner members.
- If a person with no bees wishes to be on our mailing list, be involved with the Association activities and receive '**BBKA News**' then **Country** membership is the one to go for.
- **Associate** membership is for registered or partner members of other BBKA associations who wish to take part in SSDBKA activities at our apiaries.
- Lastly, for a person who just wishes to keep in touch with South Staffs & District BKA and may or may not be a member elsewhere then **Friend of South Staffs** membership is available.

## New Procedures 2019-20 season

The new BBKA (ER2) membership procedures will be fully implemented for the 2020 season. Existing members will receive an email from ER2 inviting them to renew

and containing a link to complete the task electronically online. Once payment has been received, the membership will be approved by the membership secretary and receipts and membership details issued.

For anyone unable to complete renewal online forms will be available on request.

Membership application forms are normally distributed in an electronic format via email. If for any reason you are unable to receive, open or return the electronic versions please contact Paul for a paper version.

## **New Members**

The procedure for new members has 3 stages:

- Basic contact information is collected and a membership record created.
- An email is issued with a link to complete the record and arrange subscription payment.
- The membership is approved when payment has been confirmed and then receipts, BDI insurance certificate and membership information is issued. Electronically by email.

For anyone unable to complete the application online we have both electronic and paper forms available on request.

## A breakdown of Membership subscriptions

There has been an increase in SSDBKA subscription for 2020 for most classes of membership, this was to make the SSDBKA element more equitable.

- 1. Registered Member:** A member with bees who will receive our Newsletter and 'BBKA News'. Please note that currently BBKA news is delivered in a paper format but is available electronically from the BBKA website. SSDBKA Newsletter will usually be delivered electronically but paper versions can be supplied on request. Registered members will be covered by third party insurance for public liability.

BBKA membership	£19.00
SS&DBKA membership	£15.00
BDI insurance (3 Colonies)	£ 2.00
<b>Total</b>	<b>£36.00</b>

### 2. Partner Member

A member who is involved with beekeeping, and lives at the same address as a registered member. They will not receive a separate paper 'BBKA News'. SSDBKA Newsletter will be received electronically. They will be covered by third party insurance.

BBKA membership	£ 12.50
SS&DBKA membership	£15.00
<b>Total</b>	<b>£27.50</b>

### 3. Country Member

A member who does not have bees. Will receive our Newsletter electronically and a paper 'BBKA News'.

BBKA membership	£ 9.50
SS&DBKA membership	£15.00
<b>Total</b>	<b>£24.50</b>

### 4. Friend of South Staffs

A member who may or may not have bees. If they do, then they must be a registered member of another association. Friends of South Staffs will only receive SSDBKA Newsletter electronically but not BBKA News

SS&DBKA membership	£15.00
<b>Total</b>	<b>£15.00</b>

### 5. Associate Member of South Staffs

A member who is a Registered member with another association and wishes to have access to our meetings and facilities. Will receive the SSDBKA Newsletter electronically but not BBKA News.

SS&DBKA membership £15.00  
**Total £15.00**

## Bee Disease Insurance Scheme (BDI)

**There is no increase in the BDI rates for 2019.**

Registered Member subscription includes Bee Disease Insurance for three hives (£2.00). The cost of cover for colonies is as follows:

No of Hives	Registered
0-3	Included in membership
4-5	£2.00
6-10	£5.25
11-15	£7.75
16-20	£9.50
21-25	£11.10
26-30	£13.60
31-35	£16.10
36-39	£18.10

Example: If I have 5 hives, then 3 are paid for in the full subscription. The additional 2 hives will add a premium of £2.00

\*Please note the following about the Bee Disease Insurance scheme when deciding how much extra insurance to take out:

### **ALL COLONIES MUST BE INSURED**

Where, at the time of an inspection by a duly authorised Bee Inspector, the number of colonies managed exceeds the number for which the premium has been paid then **NO** cover will apply under the policy.

### **Property Insured**

Property is defined as items destroyed under the Bee Diseases Control Order 1982, or any similar order in force at the time, by a Bee Inspector appointed by DEFRA central science laboratory. The Inspector must be notified of the location of all colonies owned or managed by the person and any stored beekeeping equipment owned by them. For insurance purposes, a colony is regarded as any hive (excluding 'apidea' or similar hives) containing bees regardless of the size of the colony.

### **Period of Cover**

The premium is in respect of calendar year, **1st January to 31<sup>st</sup> December 2020** irrespective of the date on which it is paid. However, cover will not commence until

40 days have elapsed from payment when the premium is paid after 31st March. This is known as the '40 day rule'.

## Payment Methods

- Cash
- Cheque
- BACS or direct payment.

If you wish to pay by BACS, the account details are:

- Bank: CAF Bank Ltd
- Account Name: South Staffordshire & District Beekeepers Association
- Account Number: **00095894**
- Sort Code: **40 52 40**

When making an electronic transfer you will be asked to create a reference name for the transfer. I would suggest you use either your name or membership number. This will help the treasurer to identify the transactions.

Example: F Smith subs. 213 subs. F Smith 213 subs.

There are three other parts to the Membership Application Form which require you to make a decision, and complete as you feel appropriate.

## Gift Aid

As a Registered Charity SSDBKA is entitled to claim gift aid back for some elements of your subscription. It is our intention this year to make efforts to claim the money back, however this requires your consent. Those consenting to having the Gift Aid claimed back will receive an appropriate form in due course.

## General Data Protection Regulation (GDPR)

SSDBKA is subject to data protection legislation as are all other organisations collecting data. From April 2018 we need to have made clear to members what data we collect and why, and what we intend to do with it. Committee adopted a policy which can be viewed in full on the website:

<https://southstaffsbeekeepers.com/ssdbka-privacy-policy/>

## SSDBKA Data Privacy Policy:

SSDBKA promises to:

- Collect the minimum personal data necessary to support your subscription;
- Collect only data supplied by you;
- Keep your personal data (i.e. items of information that can identify you) safe, secure and private;
- Never sell your personal data;
- Only pass on your data to affiliated organisations such as BBKA and BDI which constitute part of your subscription;
- Only pass on your personal data to other SSBKA members with your permission;

- Provide ways to manage and review data held by SSDBKA on you.
- Delete your data should your subscription end or lapse, or if you tell us to do so.

Your privacy is legally protected. Under the law we must have a good reason for holding your personal data. We believe we both have a shared legitimate interest; without your data we will not be able to send you the membership information that you have subscribed to.

Adopted by SSBKA Committee in May 2018

## **Child and Vulnerable Adult Policy**

It is part of the SSDBKA mission to educate those interested in finding out about honeybees and their husbandry, this includes children and vulnerable adults. There is therefore the potential for abuse of various sorts to occur.

We have duty to take all reasonable steps to ensure our members and members of the public are as protected as possible from potential harm. To do this, SSBKA Committee adopted a safeguarding policy and expects that members read the policy below and supports the SSDBKA in delivering it.

Once you have read the policy, please indicate on the form that you understand and accept your personal responsibility for helping to keep children and vulnerable adults safe. It should be reiterated that members failing to support the policy will not be welcome at any SSDBKA events where children and vulnerable adults may be present.

All members of the Association must comply with the Policy, as a condition of membership:

- in centrally organised Association events
- when operating as independent individuals in beekeeping.

Definitions within the context of this policy of the terms:

- **Children:** all young people under the age of 18
- **Vulnerable adults:** people aged 18 or over who have:
  - a learning or physical disability,
  - a physical or mental illness, or
  - reduced physical or mental capacity, of various kinds, that might affect any of us, either long term or transitory, e.g. from anaphylaxis due to a sting
- **Abuse:** examples of abuse include physical, sexual, emotional and psychological, financial, bullying, discrimination and harassment related to gender, age, disability, racism, or other characteristics.

## **The Safeguarding Policy**

Aims to:

- Protect children and vulnerable adults;
- Define actions, responsibilities, and procedures for members;
- Respond swiftly and appropriately to all suspicions or allegations of abuse;
- Ensure that information is passed on appropriately, confidentially and speedily to the designated SSBKA Safeguarding Officer and/or appropriate external agencies.

#### Relevant Legislation

- The Police Act 1997
- The Criminal Justice Act 2000
- The Safeguarding and Vulnerable Groups Act 2006

The full policy document is available here:

<https://southstaffsbeekeepers.com/ssdbka-child-vulnerable-adults/>

Send the completed electronic or paper based application form to:

Paul Twibill,  
55 Cranmere Avenue  
Tettenhall  
Wolverhampton  
WV6 8TR.

Or electronically by email to: [paultwibill@blueyonder.co.uk](mailto:paultwibill@blueyonder.co.uk)

and cheque payable to "S.S. & D.B.K.A." to

Claire George :  
55 Plant Crescent  
Stafford  
Staffordshire  
ST17 4EH

Thank you

#### Links.

Website Address: <http://southstaffsbeekeepers.com/>

SS&DBKA email address: [ssbka-mail@southstaffsbeekeepers.com](mailto:ssbka-mail@southstaffsbeekeepers.com)

SS&DBKA Facebook page: <https://www.facebook.com/SSBKA>

